

# BULGARIAN JOURNAL OF SCIENCE AND EDUCATION POLICY (BJSEP)

## EDITORIAL RULES

Manuscripts submitted to this journal are considered if they have been submitted only to it, they have not been published already, nor are they under consideration for publication or in press elsewhere. Contributions to the *Bulgarian Journal of Science and Education Policy (BJSEP)* must report original research and will be subjected to review by anonymous and independent referees at the discretion of the Editor(s).

Manuscripts for consideration should be sent electronically to [toshev@chem.uni-sofia.bg](mailto:toshev@chem.uni-sofia.bg) or [bjsep@abv.bg](mailto:bjsep@abv.bg) Electronic submissions should be sent as email attachments using a standard word processing program. If email submission is not possible, please send an electronic version on disk.

### **Manuscript preparation**

#### *General guidelines*

- (i) Manuscripts can be presented in Bulgarian or in English.
- (ii) Manuscripts should be compiled in the following order: title page (an informative without any abbreviations title of the paper and names of the authors (without their current academic positions); abstract in size not exceeding 20 lines; 3-6 keywords (only in English); full text; acknowledgments; appendixes (as appropriate); notes; references; full addresses of all authors (academic positions, affiliations, postal addresses, email addresses).
- (iii) Figures and their captions are to be presented separate to text but their position in the text must be indicated (Fig. 1, Fig. 2, etc.). Please do not embed figures in the paper file.
- (iv) Tables and their captions are to be presented separate to text but their position in the text must be indicated (Table 1, Table 2, etc.). Please do

not embed tables in the paper file. It is expected the tables contain values of some quantities or variables; the text tables are not encouraged.

### *Notes and references*

The list of references includes sources which can be easily checked by the referees and by the readers as well. The marginal sources without world visibility should not be included in the list of references. Nevertheless if such sources are necessary to be cited, they should be put in the list of notes. This list should contain some additional explanations or marginal sources including internet addresses, preferably in portable document format (pdf). The position of notes within the text is marked by Arabic numerals as superscripts.

Style of the list of references should conform to that of Publication Manual of American Psychological Association (APA style), widely used for such kind of publications: <http://www.calstatela.edu/library/guides/3apa.pdf>

### **Proofs**

Before publishing the authors will have the opportunity to check the proof of their paper. The proofs should be corrected and returned to the Editor within a week. Major alterations to the text cannot be accepted.

### **Reprints**

After publishing the paper, first in the online edition in the journal, the authors will have the possibility to make themselves an unlimited number of reprints of their articles using the PDFs sent to them.

### **Last words**

The acceptance of the submitted manuscripts for publication depends strongly on the reviewers' recommendations. The publishing of the paper does not mean that the editors are in agreement with the points of view advocated

by the authors. The editors reserve the right to edit manuscripts when necessary. There are no page charges to individuals or institutions.